

**Douglas County  
Personal and Real Property Return  
Extension Request**

For Assessor Use Only	
Extension Number	Date Received

An extension of the filing deadline may be granted to taxpayers who have reporting requirements in a single county.

If your request is granted, your return must be postmarked by April 15. You must file your return as follows:

To request an extension, complete this form and mail or fax it to the address or number shown below by March 1.

**Personal property** returns filed with the assessor's office shall include a complete asset list and have value factors and valuation codes applied by the taxpayer according to the property classification to calculate the value.

An extension for administrative need will be in effect for subsequent years unless revoked by the county. Returns are subject to audit. You must agree to use the trending and depreciation schedules supplied in reporting your property.

**Real property** or **industrial property** returns filed with the assessor's office shall have trending and depreciation factors applied to the asset listing or summary for reporting purposes, where requested. Retirements shall be itemized.

An extension for good cause will be in effect for the current year only. Returns are subject to audit. You must agree to use the trending and depreciation schedules supplied in reporting your property.

Additional instructions will be provided if your request is approved.

Company Name

Property ID Numbers

Contact Person (must be an owner or authorized representative)	Telephone No.		
Mailing Address	City	State	Zip Code
Situs Address (for each account)	City	State	Zip Code

Explain your reason for requiring an extension of time for filing your property forms. Use an additional page if required.

---



---



---



---



---



---



---



---

→ <b>Sign Here</b>	Signature	Date
	Title (must be an owner or authorized representative)	

Fax to: **541-957-2091**  
**Attn: Ali / Cathy**

~or~

Mail to: **Assessor's Office - Ali / Cathy**  
**1036 SE Douglas**  
**Roseburg, OR 97470-3396**