

DOUGLAS COUNTY PARKS DEPARTMENT
Special Events Permit

Park: _____

Permittee: _____ Phone: _____

Address: _____

Permittee's Contact Person: _____ Phone: _____

Event: _____

No. of visitors: _____ Date(s) of event: _____ Hours: _____

Fee required: Yes No AMOUNT _____ PAID _____

Liability Insurance required: Yes No

Event Day Contact: Name _____ Cell Phone No. _____

TERMS OF PERMIT:

1. Sale of alcoholic beverages is prohibited. Use of a public address or amplified sound system is permitted by special written permit only.
2. Fees will be forfeited if notice of cancellation is not received by the park office at least one week prior to the event. To assure clean-up of park areas for the event, a deposit may be required. If the area used is left clean after the event, the deposit will be returned; otherwise it will be forfeited.
3. Permittee agrees to defend, indemnify and save County, its officers, agents, and employees harmless from any losses, claims, expenses, judgments, or other damages resulting from injury to any event participant or other person or damage to property, of whatsoever nature, arising out of or incident to this permit. Permittee shall not be held responsible for damages caused by the negligence of County.
4. Permittee shall, at its own expense, at all times during the term of this permit, maintain in force a commercial general liability policy including coverage for contractual liability for obligations assumed under this permit. The liability under the policy shall be a minimum of \$1,000,000 per occurrence and \$ 2,000,000 in the aggregate. **Douglas County, its officers, employees and agents shall be named as additional insureds under the policy.** Certificates of insurance acceptable to the Park Director shall be filed with the Park Director prior to the event.
5. Other terms:

I, as the Permittee's Contact Person, and for the Permittee named above, fully understand and agree to the terms set forth above.

DATE: _____ Signed: _____

(printed name)

Permit granted this _____ day of _____, 20_____, for the above named Permittee to use this site for the hours, date(s) and event specified above.

Jim Dowd, Director (or designee)