

DOUGLAS COUNTY PARK ADVISORY BOARD

Minutes of Meeting on April 19, 2007

10:00 a.m.

Douglas County Park Department Office

PRESENT: Lonnie Ferber, Dennis Acton, Jon Hill, Don Larson, Bill Swift, and Jim Dowd

ABSENT: Dale Christiansen (excused), Dick Swartzlender (excused)

Ferber called the meeting to order.

MINUTES: Larson moved for approval of the March 15, 2007 minutes and Swift seconded. Motion carried.

OLD BUSINESS

Park Policy Manual

MOTION: Larson made a motion to approve and forward the Park Department Policy Manual to County Counsel for review, with the correction of numbering from 103.1 to 103.5 on page 4. It was agreed that additional typos will be fixed as they arise. Acton seconded the motion and it passed unanimously.

Dowd will bring the manual back to the Park Board after County Counsel reviews it. A future maintenance management plan is also being developed by staff and will be reviewed by the Board at a later date.

Park Department Update

1. Grants – Two grants have been applied for with the Oregon Parks and Recreation Department to help with needed projects. The first is to replace the roof at Windy Cove A campground. The second is for Phase II of the Chief Miwaleta campground. Both grants are dependent upon the re-authorization of the safety net.

2. Timber Sale at Chief Miwaleta Campground – Bids have been advertised for the removal of timber at the campsite and are due April 19, 2007. Funds from the sale will be used to help offset some of the costs associated with the construction project.

3. Cooper Creek Trail – The Park Department received a Title III grant a few years ago to enhance and improve the existing trail on the southern shore of Cooper Creek. The grant includes a partnership with Lone Rock Timber (LRT). LRT may provide trail loops across their property and interpretive signs informing trail users about forestry practices. The department is working with Parole and Probation to provide the labor to complete the project.

4. Mildred Kanipe Ranch: Historic Preservation Application – The Park Department received notice that the State Advisory Committee on Historic Preservation will review the Kanipe Ranch application on June 7 – 8, 2007. After some discussion, the Board requested Dowd to find out more information regarding the National Register restrictions and to understand the process. He will bring that information to the next meeting.

Dowd passed out a letter from the Friends of Mildred Kanipe Memorial Park regarding a survey that was done at the park on April 10, and 11, 2007 by the Oregon State Historic Preservation Office. Joy Sears, Preservation Specialist, will be sending a letter of her findings and recommendations.

After more discussion, it was recommended that Dowd find out more information regarding the Kanipe Trust and present it to the Board at the next meeting.

5. Pitchford Master Plan – Dowd has developed a PowerPoint presentation for the Board of Commissioners and the public to present at a BOC meeting. Dowd will inform the Board members when this will be on the agenda.

Fee Schedule Correction

MOTION: Acton moved and Swift seconded to amend the fee schedule approved at the last Board meeting as follows: Stanton Pavilion \$110 for the whole and \$55 for half. Singleton Pavilion \$50 for the whole. Motion passed unanimously.

GOOD OF THE ORDER

Ferber inquired about the Pepsi property. Dowd will bring an update to the Board at the next meeting.

Larson asked about the status of the Park Office building. Dowd will bring an update to the Board regarding the status of the property at the next meeting.

Acton inquired about the vandalism and transients at Green Oaks Park. Dowd has contacted the Sheriffs office and has not received anything back in writing yet. He will keep the Board updated.

NEXT MEETING May 17, 2007, 10:00 a.m. at Park Headquarters.

A motion to adjourn was made by Hill and seconded by Swift. The meeting was adjourned at 11:36am.

Respectfully submitted,

Kristi Wilson, Office Manager
Douglas County Park Department