

**DOUGLAS COUNTY PARK ADVISORY BOARD**

**Minutes of Meeting – September 25, 2015**

9:00 a.m.

Conference Room 311

DOUGLAS COUNTY OREGON  
FILED

OCT 27 2015

PATRICIA K. HITT, COUNTY CLERK

**PRESENT:** Lonnie Ferber, Jim Peterson, Dennis Acton, Richard Patten, Don Larson

**ABSENT:** Bill Swift (excused), Greg Logan (excused)

**GUESTS:** Stuart Cowie, Landa Bailey, Kathy Vejtsa, Susan Roden, Keith Cubic

Lonnie Ferber called the meeting to order at 9:02 a.m.

**MINUTES:**

Peterson motioned for approval of June 19, 2015 minutes. Acton seconded. Minutes were approved.

**AUDIENCE PARTICIPATION (Agenda Items only):**

Kathy Vejtsa: Expressed concern regarding public involvement during the Master Plan process

**DIRECTOR'S REPORT:**

None

**ADDED AGENDA ITEMS:**

**Windy Cove B Restroom County Opportunity Grant**

The Parks Department would like to apply for a County Opportunity Grant. The funds will be used to replace the restroom/shower facilities located at Windy Cove B (Winchester Bay). The project will cost approximately \$300,000. The Parks Department will apply for the grant offering a match of over 50%. The match funds are proceeds from the Busenbark timber sale or sale of Swiftwater Park. Acton motioned to apply for the County Opportunity Grant for funds to replace the restroom/shower facilities located at Windy Cove B, Patten seconds the motion. Motion was approved.

**Parking Fee Update**

Parking fees are going well, there has only been a couple vandalism issues. The current office and maintenance staff have been collecting the pay boxes. The Parks Department will be recruiting for a new position; this position will replace our current Maintenance Tech retiring this November. The new position will be responsible to recruit, train, and manage the volunteers, collect pay boxes, and act as a liaison to the Operations Manager and Administrative Assistant. We currently have 28 full-time volunteers.

**NEW BUSINESS:**

None

**OLD BUSINESS:**

**Parks Master Plan**

Stuart Cowie defined the definition for each park classifications (Active, Passive, Surplus), and distributed a current "Draft" list of each park with a classification. In addition, Stuart elaborated on how the classifications / goals for each park were determined using the current Park Policy Manual. The next step will be to have the PAB review the classification list and agree or discuss other classification possibilities.

**ROUND TABLE:**

**AUDIENCE PARTICIPATION:**

Susan Roden: Expressed concern regarding RV State Fund requirement in relation to the budget, and economic development related to funding availability for master plan growth.

Keith Cubic: Explained how the master plan will make an exception to the state plan rural goals for specific parks.

Kathy Vejtsa: Asked if we track Douglas County vs. Non-Douglas County guest for economic development.

Landa Bailey: Would like to know if there is going to be a news release or other public announcements regarding the master plan.

**NEXT MEETING:**

The next park board meeting will be October 16<sup>th</sup>, 2015

Location: Court House Conference Room #310

A motion to adjourn was made by Larson, Peterson seconds the motion. Meeting was adjourned at 10:57 a.m.

Respectfully submitted,

*Veronica Van Drimmelen*

Department Assistant, Douglas County Parks Department