

## DOUGLAS COUNTY PARK ADVISORY BOARD

Minutes of Meeting – September 19, 2014

9:00 a.m.

Conference Room 311

DOUGLAS COUNTY OREGON  
FILED

DEC 09 2014

PATRICIA K. HITT, COUNTY CLERK

**PRESENT:** Lonnie Ferber, Dennis Acton, Jim Peterson, Bill Swift, Dick Swartzlender

**ABSENT:** Greg Logan (excused)

**GUESTS:** Karen Roberson, Landa Bailey, Diana Wales, Sunbuggy Rentals, Walt Evans

Lonnie Ferber called the meeting to order at 9:03 a.m.

### **MINUTES:**

Don Larson motioned for approval of June minutes. Bill Swift seconded. Minutes were approved.

### **DIRECTOR'S REPORT:**

#### **ADDED AGENDA ITEM:**

##### **Use of Parks property for Vendors (Concessionaire)**

Past policy has been that only vendors with store fronts in Winchester Bay/Reedsport, however, we have not been able to locate a written policy. Dick Swartzlender made a motion to review previous agreements with Sun Buggy and allow them to do business in Winchester Bay. Jim Peterson seconds the motion, and the motion is approved.

#### **NEW BUSINESS:**

##### **Metal detection in County Parks (Walt Evans, guest)**

Current policy the County Parks does not allow metal detection. Walt Evans discussed the code of ethics for metal detecting, the process that is used to remove findings, and the process Coos County follows to issue permits. Dennis Acton made a motion to adopt a policy similar to Coos County and authorize metal detecting with the use of a permit. Jim Peterson seconds the motion, and the motion is approved.

##### **Reservable sites vs. first come/first serve**

The Parks Department would like to consider having all campsites reservable in all campgrounds. Bill Swift made a motion to have all sites in the Douglas County Parks system reservable. Jim Peterson seconds the motion, and the motion is approved.

##### **Friends of Kanipe Adopt a Park application**

The Friends of Kanipe would like their application to be reconsidered. The Friends of Kanipe discussed opportunities to save money, and their consideration to provide private funding for garbage removal. After both pro and con discussion from visitors, Bill Swift made a motion to decline the Friends adopt-a-park application. Jim Peterson seconds the motion with the understanding the Parks Department will develop a comprehensive strategy plan for stakeholders and/or volunteers for all parks, and the motion is approved.

##### **Kanipe Collection Boxes**

At this time the Parks Department does not have a cash handling process in place for the collection of donation and/or parking fees. Once the department has an approved cash handling policy the fees will be implemented.

## OLD BUSINESS:

**OC Brown Disc Golf Basket location**

O.C. Brown was a place of interest. It would be a 5 hole course (short course), however, due to the size of the park it has been agreed upon that this park would not be appropriate. The Lions Club would like the Parks Department to consider River Forks, there are three potential locations. Dennis Acton will submit a layout design and location for the Advisory Board to review.

**River Forks Boat Ramp Construction**

The project has been completed.

**Whistler's Bend Expansion Update**

Bids opened last week. The project will be awarded to LTM next week. All of the brush removal and tree removal is done and is ready for the contractor to begin their work.

**Inclusive Playground Project Update**

The playground is over 6,000 sf. The Parks Department has completed the layout and rock requirements for the project.

**Kanipe campground update**

Bids opened next week. Public Works has completed the engineering for the campground and will be providing the work required for the installation of the road from Elkhead Rd to the campground.

## ROUND TABLE:

None

## AUDIENCE PARTICIPATION:

**Landa Bailey:**

Landa summarizes a visit to Kanipe Park from the GrantMakers organization. The Friends of Kanipe hosted the group; Doug Robertson was one of the speakers. Gary suggests that it may have been appropriate to invite someone from the Parks Department staff or Advisory Board.

**Joe Laurence:**

Extends his gratitude for everything the Parks Advisory Board does for the department, along with all the volunteers that are involved and that have provided their service to the Parks Department.

**Diana Wales**

Requested updates for Swiftwater Park, dedicated Parks Fund status, comprehensive Park Plans, and Park Foundation.

**Debra Gray**

Suggested that metal detection should be able to be excluded based on site.

**NEXT MEETING:**

The next park board meeting will be October 24, 2014

Location: Court House Conference Room #310

A motion to adjourn was made by Don Larson, and Bill Swift seconded; meeting was adjourned at 11:13 a.m.

Respectfully submitted,

*Veronica Van Drimmelen*

Administrative Assistant, Douglas County Park Department