

# Umpqua River Lighthouse Museum & Coastal Visitor Center Advisory Meeting

**LOCATION:** Umpqua River Lighthouse Museum & Coastal Visitor Center

**DATE:** August 29, 2019

**TIME:** 10:00 a.m.

**DRAFT**

## ADVISORY BOARD ATTENDEES

**Attendees:** Eric Boe (Vice-Chair), James Davis (Secretary), Karen Bedard, Dee Murphy and Tom Kress (Commissioner)

## APPROVAL OF MINUTES

Minutes approved with no changes

## COMMUNICATION/ORDER OF BUSINESS

Called to order at 10:00 a.m.

## **MEETING DISCUSSIONS:**

- Status of the Lighthouse contract - there have been some difficulties and it is back being reviewed by the Coast Guard.
- Discussion of the Lighthouse property, the area that the volunteers stay in and the trees that are in the viewing area.
- Discussion of the new gift shop area - it is in the process of being cleaned and painted to prepare for the expansion.
- Discussion of the garage doors and the need to meet with the new Building Facilities director to discuss the repairs.
- Discussion of the previous Building Facilities director's plans of yurts and new volunteer camping spots. Verification that the Coastal Advisory Board was o.k. with the plans for expansion.
- Discussion of the old boat vs. possibility of getting a new boat, the boat cover to protect the boat and the need to get money to pay for the new cover.
- Discussion of building a small gazebo for photo opportunities - mention of how wedding venues can generate a lot of revenue.

## **MEETING DISCUSSIONS CONTINUED:**

- Discussion of the Photo Contest and the Birthday Celebration.
- Stated that the Celebration would take place from 2:00 to 5:00.
- Discussion of property in the Lighthouse area, ownership of the property and ideas for income potential.
- Discussion of fixing the lighthouse ball and other maintenance needed at the Lighthouse and whether the Coast Guard should be sharing the responsibility.
- Discussion of the Fresnel lens, its value and who is legally responsible for the lens as well as the need for UV protection and bullet-proof glass.
- Discussion of having the Museum's Foundation coming to visit the Lighthouse for the Celebration and again in the spring.
- Discussion of the Celebration/Photo Contest/Artwork to be on display.
- Discussion of upgrading/installing bathrooms with showers in the expanded gift shop building.
- Lighthouse visitors will still have to go through the gift shop to purchase tickets so there won't be any lost gift shop revenue.

## **WRAPPING UP:**

- Need to find out about the boat and then figure out how to pay for a cover for it.
- Karen needs to ask about the Birthday Celebration cake.

**MEETING ADJOURNED AT 10:45 A.M.**

**NEXT MEETING TO BE ON THURSDAY - OCTOBER 17, 2019 AT 10:00 A.M.**