

Umpqua River Lighthouse Museum & Coastal Visitor Center

Advisory Meeting

Approved

LOCATION: Umpqua River Lighthouse Museum & Coastal Visitor Center
DATE: December 13, 2018
TIME: 10:00 a.m.

ADVISORY BOARD ATTENDEES

Becky Brosi-Shepperd (Chair), Eric Boe, (Vice-Chair), James Davis (Secretary),
Karen Bedard, Dee Dee Murphy and Phyllis Dever

Guest Attendees

Commissioner-Elect Tom Kress and Janet Coleman (Building Facilities)

APPROVAL OF MINUTES

Minutes approved with no changes

COMMUNICATION/ORDER OF BUSINESS

Called to order at 10:07 A.M.

ORDER OF BUSINESS:

- ◆ Discussion on new County procedure with minutes being available for viewing online.
- ◆ Discussion on the \$2,500 check from the Reedsport Chamber of Commerce Dunefest profit.
- ◆ Discussion on work being done at the Lighthouse by Janet's crew.
- ◆ Revisited discussion on the 125th Lighthouse Celebration and photo contest.
- ◆ Update on the lease agreement with the Coast Guard - there are some new ordinances so a section of the lease needs to be re-written again. Then it will have to go through County Counsel again and back to the Coast Guard.
- ◆ Update on the shop and the Parks department moving out. They should be out by February. Discussion on the need for Parks to assist with the cost of fixing the shop doors as they were new when they moved in to the building.
- ◆ After Parks move out of the shop, the remodel can proceed. Remodel plans are being worked on by a firm in Roseburg. It is estimated to be a 2.2 million dollar renovation. Public Works and Janet's crew may be able to help reduce those costs by doing some of the work instead.
- ◆ Discussion on the remodel plans, gift shop inventory, and the grand opening events.

ORDER OF BUSINESS CONT.

- ◆ Revisited discussion on using social media to assist with getting info out.
- ◆ Revisited discussion on celebration ideas (December 31, 2019) *Designing the tickets, *Cost of tickets to be \$40 each, *Tents/seating/outdoor heaters
- ◆ Discussion on a committee for the Celebration planning - Becky and Phyllis volunteered to be on the committee and Eric Boe volunteered his wife, Janet, as well. Becky will give her brother tickets to sell at his business.
- ◆ Discussion on the need to pitch the fundraising idea to the Foundation Board to get their approval.
- ◆ Revisited discussion on the Christmas lights - some projection lights are already up and purchasing additional netting-style lighting is planned.
- ◆ Discussion on a triple mount flag for the Lighthouse to have a State flag, a Coast Guard flag and a United States flag.
- ◆ Discussion on the kiosk, reader board, signage colors, sizes, costs and locations.
- ◆ Discussion on the Friends of the Lighthouse website and the need to change some of the misinformation on it regarding open dates and hours.
- ◆ Discussion on the firefighting capabilities at the Lighthouse.

MEETING ADJOURNED AT 11:00 A.M.

NEXT MEETING TO BE ON JANUARY 17, 2019 AT 10:00 A.M.