

Umpqua River Lighthouse Museum & Coastal Visitor Center Advisory Meeting

LOCATION: Umpqua River Lighthouse Museum & Coastal Visitor Center
DATE: October 11, 2018
TIME: 10:00 a.m.

DRAFT

ADVISORY BOARD ATTENDEES

James Davis (Secretary), Eric Boe, Karen Bedard, Janet Coleman, Dee Dee Murphy and Phyllis Dever

APPROVAL OF MINUTES

Minutes approved with no changes

COMMUNICATION/ORDER OF BUSINESS

Called to order at 10:00 A.M.

ORDER OF BUSINESS:

- ◆ Discussion of boat and boat house - Janet has had discussions with a retired Navy man that has interest in repairing the boat. Would volunteer some of the time and need the cost of the materials. She will pursue the possibility with him. The direction from Chris Boice is to make sure it is salvageable before putting money into repairing it or putting a cover over it.
- ◆ Discussion of locks being replaced and other repairs being done by Janet's crew.
- ◆ Discussion of the photo contest of the Lighthouse - have the pictures for the Birthday celebration. Ideas for the celebration discussed. Silent Auction with the pictures as one of the items. Photographers will need to give up the rights to their photos - need to have them sign a "Release of Property" form. Can have enlarged versions made to sell in the Art Gallery downstairs. Need to have the contest after the Lighthouse is painted so that it will look its best in the photos.
- ◆ Revisited discussion on the Lighthouse/Coast Guard lease agreement. Janet has had multiple email communications with them from July through October. Although a new lease has not been signed, there is still one in place until the next one is signed.
- ◆ Parks is supposed to move out of the shop after Labor Day- they've said their having problems going from 5 bays to 2 bays. Janet told the Parks Director that it has to be done because the Lighthouse needs the building.
- ◆ Discussion on the condition of the garage doors which were new when Parks moved in and the necessity of them putting money towards fixing them.
- ◆ Discussion on plans and needs for the 125 Year Celebration. Questions on whether there was a budget or committee in place. Decided it needs to be a part of this group.

ORDER OF BUSINESS CONT.

- ◆ Discussion on social media - possibility of having the new Museum Education person work on that.
- ◆ Discussion on celebration ideas (December 31, 2019) *Hors d'oeuvres *Fireworks *Photo contest *Wine tasting event *Music *Price (\$40?) *Band (need to book WAY in advance - maybe Dylan James?) *Invite 5 local restaurants to participate
- ◆ Discussion on starting monthly tasting & evening LH tours (Season Cellars? Abacela?)
- ◆ Discussion on tents/seating/outdoor heaters
- ◆ Discussion on Christmas lights and decorating the Lighthouse
- ◆ Discussion on the reader board/signage/info kiosk
- ◆ Discussion on remodeling the building - the bid is very high just for the upstairs bedroom, toilet and adding a shower - a \$27,000 bid. Way too high of a bid. Janet might consider using her workers when they can find the time. If anyone knows of local contractors that would be interested, please give Janet the information.
- ◆ Discussion on the money that is available (per Joe Coyne) from CADABA and how it should be used.
- ◆ Discussion on the Friends of the Lighthouse website that has incorrect information.
- ◆ Update from Janet on renovation
- ◆ Discussion on the 3 cabins on the bluff, 4 spots for RVs for volunteers, 5 cabins in the trees with red roofs and white paint and green trim to match the Museum.

MEETING ADJOURNED AT 11:23 A.M.

NEXT MEETING TO BE ON NOVEMBER 8, 2018 AT 10:00 A.M.