



DOUGLAS COUNTY INDUSTRIAL DEVELOPMENT BOARD

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Douglas County Industrial Development Board (DCIDB) Meeting Minutes July 15, 2008 UT & E Roseburg, Oregon

Welcome

Lynn Herbert called the meeting to order. Please refer to attachment A for the list of members and guests that attended the meeting.

Approval of Minutes

Lynn requested a motion to approve the minutes of the June 15, 2008 board meeting. Georgia Stiles moved to approve the minutes. Lauren Young seconded the motion. The motion passed unanimously.

New Business

Industrial Development Board Adoption of Findings

Paul Meyer explained that Douglas County was the applicant and recipient of Regional Investment Board grant funds on behalf of UEDP for \$20,000 and Hoover Treated Wood Products for \$20,000. The grants had been approved by the Regional Investment Board and the County had entered into the grant agreement. The County now needs to sub grant the monies to UEDP and to Hoover Treated Wood Products.

Paul explained that these grants pass through the IDB because the County is limited in the ways it can give out money and must be able to point to specific ordinances that allow the County to give away money. Since both projects are industrial development types of projects and the Industrial Development Ordinance includes provisions that empower the County to assist businesses the projects come to the Industrial Development Board for review and approval.

Paul told the IDB that the UEDP grant application had been for \$30,000 but the grant received was for \$20,000. He then asked Helga Conrad to explain the need. Helga explained that the funds would be used to hire a temporary person to work on the certified sites industrial lands program. She explained that the grant funds were lottery funds coming from Regional Investment and the funds would not be coming out of the County's general fund.

Norm Gershon asked about the Hoover Treated Wood Products waterline project. Helga explained that the waterline was necessary due to fire suppression needs. The company is unable to grow without the waterline improvement.

Norm asked who the temporary person would work for. Helga explained that the person would be hired through Cardinal and the position would end when the Regional Investment funds were expended.

Norm Gershon motioned that the Industrial Development Board endorse both projects. Rochelle Ondracek seconded the motion.

Paul Meyer explained the four findings that must be addressed to by the IDB to sub grant the Regional Investment grant funds. The standards are need, satisfies the goals and strategies of the IDB, the project is feasible and that there is sufficient money. The IDB found that both sub grant projects meet these qualifications.

Lauren Young asked for clarification on the part time employee. He asked if the IDB approved the employee. Lynn explained that the person would be working for Helga and UEDP, but for the benefit of the County. Norm explained that the IDB was only approving the grant.

Paul stated that the employee piece was important in a lot of these projects because one of the IDB's goals is new employment and retaining employment in the industrial and commercial sector and the creation of family wage jobs. Paul said that since Helga's person was a temporary person she wouldn't satisfy that standard, but the Hoover Wood project would and that an additional job could be added.

Paul explained that the IDB had no input on hiring employees, but the addition of new employees was a standard the Board could use to justify giving money to projects.

Tania asked to clarify Helga's UEDP grant need. She commented that, "...while Helga was only hiring a part time person for the term of the grant, but the work that the part time person was doing for site certification has long term economic benefit to the area because it improves the industrial parks for State approval."

Paul replied that that was the basis for the finding that the UEDP project satisfied the IDB goals.

Lynn called the question. The motion passed unanimously

Sutherlin Family Church Land Use Request

Lynn informed the Board that Sutherlin Family Church had requested the temporary use of some land in the Sutherlin Industrial Park, for the purpose of storing firewood to be distributed to needy families in Douglas County. He explained that the property is currently unused and there are no companies looking at the land. The Church will carry insurance and is will vacate if a potential business prospect develops.

Helga clarified that the piece was on the NE corner of Hastings and Taylor.

The IDB found this to be a worthwhile cause. Ron Doan motioned to allow the property to be used by the Sutherlin Family Church for the Firewood Ministry. Georgia Stiles seconded. The motion passed unanimously.

Lynn Herbert asked Paul Meyer to have County Counsel draw up the necessary documents.

Reports

30th Anniversary Planning Update

Georgia Stiles introduced Jan Taylor as the party planner. Georgia explained that the rate for the planner would be \$20/hr for about 10 hours. Georgia explained that there would be hors d'oeuvres and refreshments.

She explained that donation requests had been sent out and any excess funds would be donated to the Boys and Girls Club.

Georgia said the celebration was confirmed for September 4th at 5:30 at Henry's Winery. She said the master of ceremonies would be County Commissioner Doug Robertson and that they were

creating a list of all IDB members that had ever served to send invitations. She warned Lynn that he would be participating and doing introductions.

Norm and Ron arranged a time to do follow up calls.

General discussion about additional ideas for the party ensued.

Adjournment

There being no further business, the meeting was adjourned.

Respectfully submitted,

Douglas County Industrial Development Board

Tania Korpi,
Staff

Lynn Herbert, Chair

A Tape Of The Meeting Is Available At The CCD Office.

Attachment A

The following is the list of DCIDB members who attended the meeting:

Lynn Herbert, Norm Gershon, Lauren Young, Ron Doan, Georgia Stiles, Rochelle Ondracek

Staff:

Tania Korpi, CCD Business Development; Tracy Loomis, CCD Business Development; Helga Conrad, UEDP and Paul Meyer, County Counsel.

Guests:

John Ayer; Jan Taylor, Meeting Xpectations