Welcome! The Douglas County Industrial Development Board encourages application for Matching Grants or Loans to create and enhance further economic development in Douglas County. The DCIDB may participate in a Development Project if said participation is within the Mission Statement of the Industrial Board (Exhibit 1). Requests for Matching Grants or Loans must meet the requirements identified in the section below.

COMPLETE THE ELIGIBILITY SECTION BELOW

1. Do you have a minimum of three (3) years of experience related to this field?  
   YES  NO  N/A

2. Is your business current with Douglas County tax payments?  
   YES  NO  N/A

3. Are your financials up-to-date?  
   YES  NO  N/A

4. Do you plan to create at least one (1) job or improve/promote the Community, Tourism or Industry in Douglas County?  
   YES  NO  N/A

5. Will you be providing matching funds for this project?  
   YES  NO  N/A

IDENTIFY REASON FOR CONSIDERATION OF GRANT OR LOAN BELOW

1. Will this be used to pay for equipment?  
   YES  NO

2. Will this be used to pay for facility upgrades?  
   YES  NO

3. Will this be used for training or career advancement?  
   YES  NO
A. REQUEST FOR MATCHING GRANT: *(attach project explanation)*

___ 1. There is a clearly defined need for the proposed development project;
___ 2. The project is consistent with the goals and strategies stated in the DCIDB Mission Statement (Exhibit 1);
___ 3. The proposed development project is feasible and a reasonable risk from practical and economic standpoints.

*If you checked all of the above, please proceed to the GRANT APPLICATION.*

B. REQUEST FOR LOAN: *(attach project explanation)*

___ 1. The proposed loan will be repaid;
___ 2. The applicant for the loan can provide sufficient collateral for the loan;
___ 3. The applicant’s financial resources and investment in the project are adequate to assure future success of the project;
___ 4. The project loan promotes the purposes of the Douglas County Industrial Board. (Exhibit 1)

*If you checked all of the above, please proceed to the LOAN APPLICATION.*
In order for the Douglas County Industrial Development Board to consider a Grant request, please provide the following information and submit to CCD Business Development Corporation, 522 SE Washington Avenue, Suite 111A, Roseburg. Telephone: (541) 672-6728.

**GRANT REQUEST**

- Amount Requested
- Purpose

**BUSINESS INFORMATION**

- Company Name
- Mailing Address
- City State Zip
- Primary Contact Person Title
- Phone Fax Email

**EXISTING LOCATION (If applicable)**

- Present Facility: Own Lease Lease Start Date Lease Expiration Date
- Address
- City State Zip
- Square Feet Lease Payment Replaced by new facility?

**PROJECT INFORMATION**

- Project Street Address
- City State Zip County
If there are any tenants that are leasing your building, please provide the following information, along with copies of all existing leases.

<table>
<thead>
<tr>
<th>Tenant Name</th>
<th>Square Footage Leased</th>
<th>Lease Expiration Date</th>
<th>Type of Lease (NNN, Net, Mod. Net, Gross, Full Service)</th>
<th>Monthly Lease Payment</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Please provide the following information regarding job creation:

<table>
<thead>
<tr>
<th>Type of Job Created</th>
<th>Number of Jobs</th>
<th>Part Time</th>
<th>Full Time</th>
<th>Seasonal</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

**TOTAL PROJECT COSTS**

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchase Land</td>
<td>$ ______________</td>
</tr>
<tr>
<td>Purchase Land &amp; Building</td>
<td>$ ______________</td>
</tr>
<tr>
<td>Construction / Remodeling</td>
<td>$ ______________</td>
</tr>
<tr>
<td>Equipment</td>
<td>$ ______________</td>
</tr>
<tr>
<td>Furniture / Fixtures</td>
<td>$ ______________</td>
</tr>
<tr>
<td>Site Improvements/Infrastructure</td>
<td>$ ______________</td>
</tr>
<tr>
<td>Working Capital</td>
<td>$ ______________</td>
</tr>
<tr>
<td>Other (Describe*)</td>
<td>$ ______________ * ______________</td>
</tr>
<tr>
<td>Total Project</td>
<td>$ ______________</td>
</tr>
</tbody>
</table>

**MISCELLANEOUS QUESTIONS**

Have you ever been charged with and/or arrested for any criminal offense other than a minor motor vehicle violation? Yes ____ No ____ Include offenses which have been dismissed, discharged, or not prosecuted. *(All arrests and charges must be disclosed and explained on an attached sheet.)*
Please attach copies of the following items, if available. Information submitted must have an original signature and date.

_____ Business Plan

_____ Business Interim Financial Statements dated within the last 90 days

_____ Personal Resume

NOTE: Incomplete packages could cause delays in the processing of the application.
AUTHORIZATION TO RELEASE INFORMATION

I/We hereby authorize the release to Douglas County Industrial Board of any information they may require at any time for any purpose related to my/our credit transactions with them.

I/We further authorize Douglas County Industrial Board to release such information to any entity they may deem necessary for any purpose related to my/our credit transaction with them.

I/We hereby certify that the enclosed information, including any attachments or exhibits provided here within, or at a later date, is valid and correct to the best of my/our knowledge.

Name of Applicant (please print) ____________________________________________

Signature of Applicant __________________________ Date: _________________

Name of Applicant (please print) ____________________________________________

Signature of Applicant __________________________ Date: _________________

IF YOU NEED MORE INFORMATION, PLEASE REFER TO THE FOLLOWING RESOURCES:

Business Plan: UCC Small Business Development Center
Umpqua Business Center
522 SE Washington Ave.
Roseburg OR 97470
541-440-7824

CCD Business Development Corporation
522 SE Washington Ave.
Suite 111 A
Roseburg, Oregon 97470
Main: (541) 672-6728