



PRE-EMPLOYMENT SCREENING FOR PERSONAL DRIVING RECORD

DEFINITIONS

MAJOR TRAFFIC OFFENSES:

Driving Under the Influence of Intoxicants, Attempt to Elude, Reckless Driving, Driving While Suspended, Hit and Run, and any other Traffic Felony.

AUTOMATIC DISQUALIFIERS:

Misuse of License, False Application, and Furnishing False Information.

OTHER TRAFFIC OFFENSES OR ACCIDENTS:

All other offenses not mentioned above.

PATTERN IDENTIFICATION

The applicant's driving record can reveal behavior concerning safe and responsible operation of a motor vehicle and observational skills that pose liability problems and public safety issues. Safe and responsible operation of a motor vehicle is an essential requirement for employment with the Detention Center and Shelter Facility Office. The considerations of high risk, medium risk, and low risk driving records will be used in the overall pre-employment evaluation process.

<u>TYPE/ NUMBER OF OFFENSES</u>	<u>TIME PERIOD</u>	<u>HIRING CONSIDERATION</u>
➤ One Major Traffic Offense	Last 5 Years	Disqualified
➤ More Than One Major Traffic Offense Applicant	Last 10 Years	Disqualified
➤ One Major Traffic Offense & Any Other Traffic Offenses or Vehicle Accidents** Applicant	Last 5 Years	Disqualified

DRIVING PATTERN CONSIDERATIONS

<u>TYPE/ NUMBER OF OFFENSES</u>	<u>TIME PERIOD</u>	<u>HIRING CONSIDERATION</u>
➤ 4 or More Traffic Offenses or Vehicle Accidents**	Last 5 Years	High Risk
➤ 2 or More Traffic Offenses or Vehicle Accidents**	Last 5 Years	Medium Risk
➤ Less Than 2 Traffic Offenses or Vehicle Accident**	Last 5 Years	Low Risk

** Vehicle Accidents include all reported or unreported.