

Inventory Project Implementation

It is projected that this assignment will be implemented and executed through an investigative analytical process wherein the medical facilities in Oregon HRSA Region 3 will be examined (through interview) to determine the extent of their disaster readiness medical supplies and equipment on hand, as well as the resources available through Memorandums of Understanding (MOUs) and Agreement (MOAs) with private-sector or government agencies. The facilities included in this proposal are:

- Peace Harbor Hospital – Florence, OR
- Sacred Heart Medical Center – Eugene, OR
- McKenzie-Willamette Medical Center – Springfield, OR
- Cottage Grove Hospital – Cottage Grove, OR
- Lower Umpqua Hospital – Reedsport, OR
- Mercy Medical Center – Roseburg, OR
- Roseburg VAMC – Roseburg, OR
- Coquille Valley Hospital – Coquille, OR
- Bay Area Hospital – Coos Bay, OR
- Southern Coos Hospital – Bandon, OR
- Curry General Hospital – Gold Beach, OR

The inventories that will be annotated at each facility will include, but are not limited to the following assets:

- Personnel
- Staff-extenders (Medical Reserve Corps, volunteer agencies)
- Aircraft (fixed-wing and rotary)
- Ambulances
- Other patient transport vehicles
- Generators
- Ventilators
- Decontamination Equipment (portable and fixed)
- Isolation equipment (portable and fixed)
- Emergency Water Supplies (portable and fixed)
- Emergency Portable Sheltering systems
- Heavy Equipment (cranes, backhoes, etc.)
- Strike Teams and Specialized Units/Task Forces (i.e. Urban Search & Rescue, Canine Search Teams, HAZMAT, Oregon Disaster Medical Team, Animal Rescue Teams, Amateur Radio Emergency Services, etc.)
- Engineering Services (professional)
- Communication equipment and personnel
- Cached Equipment and supplies

Upon determination of the extent of the stock levels of resources available at each facility, a spreadsheet will be created and provided to reflect quantities, locations, and disposition of categorized resources, following the National Incident Management System (NIMS) Typing Scheme.

Deliverables

Upon completion of this project, Guardian Consulting will deliver to the Oregon HRSA Region 3 Coordinator a single spreadsheet report of findings of the current inventories of all participating hospitals, based on the parameters noted above. The report will consist of an a single document, formatted to fit the needs of the Regional Coordinator.

A 'draft' report will be submitted to the Oregon HRSA Region 3 Coordinator for review and modification and will be returned to Guardian Consulting with revision notes within 10 business days. Draft/Final documents that do not elicit a revision/modification response within 10 business days will be considered "accepted" by the Oregon HRSA Region 3 Coordinator.

Timeline

It is estimated that this project will be completed within 90 days of the execution of a contract (negotiable).