

Commission on Children & Families
September 18, 2007
5:30 p.m.—ESD Conference Room
Minutes

Member's Present: Lois Allen, Les Esparza, Dan Forbess, Bonnie Ford, Bruce Justis, Barbara Matthews, Shirley Pettersen, and Sandi Smick

Member's Absent: Dave Lee

Other's Present: Harry Mullins, Linda Clary, Meg Story, Janice Winstead, Evelyn Badger-Nores, Patti Lovemark, Dennis Eberhardt, Kelly Southern, Shirley Hanson, Debby Burkholder, Jerry Waybrant, Matt Brausam, John Ayer, Christina McMahan, Janet Holland

Staff Present: Gail Phillips, Gillian Wesenberg, and Debbie Wheeler

Lois called the meeting to order at 5:30 p.m.

Minutes: Sandi Smick motioned that the June 19, 2007, minutes be approved; Barbara Matthews seconded the motion. The minutes were approved.

Chair's Report: Lois provided an update on the "Build Our Kids" initiative. The steering committee has been meeting regularly, and working on the media campaign.

Lois said the Executive Committee met on September 11, 2007, and reviewed the 2007-2009 Request for Proposal – Timeline and Process, and the 2007-2009 allocation proposals (see attached). Lois asked that the Commission approve these items. Les motioned for approval of both items; Sandi seconded. The motion carried unanimously.

This month, the Commission will be hosting community forums to solicit public input for the Comprehensive Plan. Forums will be held at:

- ✓ Canyonville Community Center – September 20 at 10:00 a.m.
- ✓ Reedsport City Council Chambers – September 20 at 7:00 p.m.
- ✓ Roseburg – Douglas County Fairgrounds – September 21 at 1:30 p.m.
- ✓ Drain Civic Center – September 27 at 7:00 p.m.

Lois encouraged all members to attend at least one of these community forums.

Director's Report: Two weeks ago, Gillian went to the State Commission meeting held in Bandon. She said that Lennie Bjornsen is again working for the State Commission. Additionally, she said there was a very good presentation on evidence-based practices and culture.

Gillian provided an update on the 2008 Douglas County Comprehensive Plan for Children & Families process. She said that the Commission would be looking at the Early Childhood Plan and High Risk Juvenile Crime Prevention Plan in early 2008. She said that Christina McMahan, Director of the Douglas County Juvenile Department, expressed concerns about the planning process. Gillian asked Christina to address her concerns to the Commission tonight.

Christina McMahan and Janet Holland (Douglas County Mental Health) shared that the Juvenile Department has been administering an evidence-based mental health screening instrument for the last year to all youth who are admitted into the Detention & Shelter Care Facility. Christina indicated that 60% of these youth have screening results indicating that they are in need of further mental health assessments. She said this "translates to approximately 400 youth per year." Additionally, she said that Mercy Behavioral Health Unit will be closing down, and the Juvenile Department, in partnership with Douglas County Mental Health, has been taking youth into the Shelter on a short-term, crisis stabilization basis in order to try and divert youth from Mercy.

Christina said that she understood the Commission planned to schedule development of Douglas County's High Risk Juvenile Crime Prevention Plan for sometime in 2008, rather than as part of the current 2008-2014 plan. She indicated that our current plan dates back to 2000 and is concerned that the dynamics of the county have changed since then. Her concern is that we will be submitting a comprehensive plan that does not reflect the current conditions (i.e., youth mental health issues, youth substance abuse issues, and youth family issues).

Lois thanks Christina for sharing her concerns, and asked that she formally put this request in a letter to the Commission.

Youth Advisory Board Update – Debbie Wheeler reported on behalf of the Youth Advisory Board. She said that Brittany Gates is now the President. Additionally, the Youth Advisory Board will be nominating a liaison representative for the Commission.

2007 Violence Prevention Summer Institute: In July, Dave Lee led a team from Douglas County that attended the 2007 Violence Prevention Summer Institute, held at Oregon State University. Dave and some of the other team members were to provide a report to the Commission; however, this report needs is being postponed.

Commission Success Stories: Several community members shared about Commission successes at this meeting. Highlights follow:

- ✓ **Douglas County Homeless Youth Coalition:** Harry Mullins (Organizational Excellence) and Linda Clary (Umpqua League of Women Voters) shared about

the Commission's involvement in the issue of homeless and runaway youth in Douglas County. In 2004, The Umpqua Valley League of Women Voters, the Douglas County Commission on Children and Families, and the consulting firm Organizational Excellence, came together to seek a way to address homeless youth issues in Douglas County. Youth ages twelve to eighteen years were the targeted group. It was determined that a countywide homeless youth summit conference would be held in October of 2005. The Douglas County Homeless Youth Summit was held on October 7, 2005, and was attended by almost 300 people. The decision to formalize the Douglas County Homeless Youth Coalition became one of the action items arising from the summit. We now have members from government, non-profit and faith based organizations as well as individuals from several communities. Currently, the Coalition is working on a drop-in center for homeless youth.

- ✓ **Douglas County Early Childhood Planning Coalition:** Matt Brausam of the Douglas Education Service District presented an update on the Douglas County Early Childhood Planning Coalition. The DCECPC comes together to link community resources and families through a coordinated planning process. Established in 1997, the DCECPC goal is to identify gaps in services to young children and their families. In 2004, the Coalition developed the Parent Education and Training Brokerage to increase the number of parent education opportunities available in Douglas County. The Parent Education and Training Brokerage provides family strengthening opportunities through educational activities for parents and caregivers that promote the healthy development of children 0-8 years of age who reside in Douglas County, Oregon. A number of agencies and organizations have joined the Brokerage to financially support and promote these educational opportunities. Matt provided a review of DCECPC's accomplishments, highlighting the Parent Education and Training Brokerage.

- ✓ **Douglas County Meth Task Force:** Dennis Eberhardt, co-chair of the Douglas County Meth Task Force, said that through a community gathering with Dr. Jack Stump emerged as a grass roots effort. Currently, the Task Force has four subcommittees: Law Enforcement, Treatment, Prevention, and Creating Social Change. The Law Enforcement subcommittee has been successful in obtaining drug dogs for the County and for revamping the Roseburg Area Youth Services. The Prevention subcommittee has been working legislatively to increase funding for services. The Education subcommittee is working on public awareness, and has recently provided training on meth issues. The Social Change subcommittee has been working on increasing community awareness of the Search Institute's assets. Specifically, they have been working with the Commission's ***Build Our Kids*** Initiative. Recently, the Meth Task Force hired an executive director, Janet Judd. Additionally, Dennis said that the Task Force is working to align itself with other agencies, such as the Douglas County Communities Aligned to Prevent Substance Abuse.

- ✓ **Commission's Community Involvement:** Jerry Waybrant shared his thoughts about communities solving problems through well-informed decision making. He said that as you look at the Commission, it is made up of community members

who are all about well-informed, community-based, decision making. The Commission is never at the front of the problem. However, when you look at the solutions, the Commission's name is always there. For example, when you look at the Meth Task Force, the Homeless Coalition, the detention/shelter problem, the issue of child neglect, etc., you don't see the Commission's name out front. However, Jerry said the Commission is comprised of well-informed community members who join in the coalitions to solve the problems. They are the ones who pull agencies together to solve problems. He said that the Commission looks beyond "agency" problems and looks at the community problems. Henry Kissinger said, "When we don't know where we are going all roads lead there." And, Jerry said that is the chaos and confusion we can face in the community when we have a multitude of agencies who all think their problems are number one. And, when we don't have a community able to say "this is what we prioritize." He ended by saying that this is the role of the Commission and appreciates the efforts of the Commission.

Adjournment: Lois adjourned the meeting at 7:00 p.m.

Respectfully submitted,

Debbie Wheeler

2007-2009 RFP Process and Timeline

Month	Task	Who Responsible/Notes
August 2007	<ul style="list-style-type: none"> ✓ Develop timeline and process ✓ Develop budget recommendations for full CCF review and approval 	Staff
September 2007	<ul style="list-style-type: none"> ✓ Review and approve timeline and process ✓ Review and approve budget allocations for all programs and Committee initiatives ✓ Review/revise RFP document ✓ Review RFP for legal correctness ✓ Prepare/submit legal notice for RFP ✓ Finalize RFP (insert budget figures) 	Executive/RFP Committee (9/11/07) and DCCF (9/18/07) Staff Legal Counsel
October 2007	<ul style="list-style-type: none"> ✓ Distribute RFP beginning October 1, 2007 ✓ Letter of Intent to Apply due Friday, October 12, 2007 at 4:00 p.m. ✓ Requests for information on, or clarification of the RFP, must be submitted to DCCF by 5:00 p.m., October 19, 2007. ✓ RFP due to DCCF office on Monday, October 29, 2007 by 4:00 p.m. ✓ Technical review ✓ Provider interviews 	Staff Providers deadline 10/29/07 - allows four weeks to prepare proposals Staff (allow two weeks) Task groups (dates TBA)
November 2007	<ul style="list-style-type: none"> ✓ Committee review ✓ Public hearing and Commission approval ✓ Opportunity for appeal ✓ Board approval 	RFP Committee (date TBA) DCCF (November 20, 2007) Providers (11/27/2007 deadline) Board of Commissioners (11/28/2007)

December 2007	✓ Prepare contracts ✓ Negotiate outcomes	Staff Staff and providers
January 2008	✓ Contacts begin	DCCF/Staff January 1, 2008 -June 30, 2009

2007-09 Proposed Douglas County Proposed Community Investments - September 2007

<i>Goals and Strategies</i>	Proposed Budget	Current Contract Amount	Proposed RFP Amount	Notes
1. Increase supports for children at risk of family violence, child abuse, neglect (Goal 1, Priority 6, Strategy 20)	2007-09	2007-09	2007-09	
Douglas County CASA	\$87,712	\$11,250	\$76,462	Increase in State CASA funding (\$43,884)
2. Develop a coordinated early childhood system (Goal 2, Priority 1, Strategy 8)				
Healthy Start	\$467,090		\$467,090	Increase in State Healthy Start funding (\$69,548). Note, the RFP amount could change based on Medicaid earnings.
Welcome Baby (Medicaid Funds)	\$45,000	\$11,250	\$33,750	Medicaid Match funds
Family Development Center (Relief Nursery)	\$466,018	\$217,436	\$248,582	Increase in State Relief Nursery funding (\$31,418)
3. Increase access to/availability of quality child care (Goal 2, Priority 3, Strategy 10 & 11)				
Childhood Care and Education System	\$36,286	\$0	N/A	Working with State Commission to continue funding after school programs.
<i>Community Learning Centers (After School Programs)</i>				
<i>Sutherland School District - one year only</i>	\$13,798	\$13,798	\$0	<i>Have used Childcare Development Fund (CCDF) to fund; however, state has put out new guidelines for this grant stream.</i>
<i>Riddle School District - one year only</i>	\$13,798	\$13,798	\$0	
<i>Great Afternoons - Reedsport- one year only</i>	\$13,798	\$13,798	\$0	
4. Increase youth involvement, positive activities/early intervention for at-risk youth (Goal 3, Priority 3, Strategy 7)				
Juvenile Crime Prevention (JCP) - MST	\$190,000	\$47,500	\$142,500	Increase in State JCP funding (\$51,832)
Homeless and Runaway Initiative	\$10,000	\$0	N/A	<i>Continuing initiative</i>
<i>Search Institute Asset Building</i>	\$5,000	\$0	N/A	<i>Continuing initiative</i>
<i>Youth Advisory Board - Mini-grants</i>	\$1,000	\$0	N/A	<i>Mini-grants</i>
<i>Build Our Kids Initiative (Building Infrastructure, Best Practices)</i>	\$30,000	\$0	N/A	<i>New initiative</i>
5. Create/support safe places for children and families (Goal 1, Priority 5, Strategy 10; Goal 3, Priority 4, Strategy 9)				
Warmline	\$18,000	\$4,500	\$13,500	<i>No longer receiving County Mental Health funding of \$6,000 per year</i>
TOTAL	\$1,449,250	\$333,330	\$981,884	