

LIBRARY FUTURES TASK FORCE

INFORMATION TECHNOLOGY			OPERATING CONTINGENCY	
Integrated Library System (ILS)	\$	40,000	TOTAL	
Communication (internet)	\$	7,200		
Computer software, hardware, peripherals			PERSONNEL EXPENDITURES	
	\$	47,200	Wages	\$ 170,000
TELECOMMUNICATIONS			PERS	
Telephone-local	\$	1,953	Social Security	
Telephone-long distance			Workers Compensation	
Telephone-remote communications			Unemployment	
	\$	1,953	Insurance	
LIBRARY RESOURCES			TOTAL	
Books, Periodicals, Audiovisual	\$	80,000	\$ 170,000	
Database subscriptions	\$	40,000	BUSINESS SERVICES	
Computer software (EBSCO Host, Tutor.com, etc)	\$	-	Accounting	\$ 5,000
	\$	120,000	Audit	
EQUIPMENT MAINTENANCE & REPLACEMENT			Banking fees	\$ 1,000
Maintenance agreements (Routers)	\$	-	Debt collection services	\$ -
Maintenance agreements - Office (Xerox, 3M)	\$	1,000	Human Resources/EAP/Emp Asmt	\$ -
Small equipment replacement	\$	5,000	Insurance premiums (general liability)	\$ 1,000
Equipment replacement	\$	-	Resource development	\$ -
	\$	6,000	Recruitment	\$ 3,500
FACILITIES			Security services (e.g., alarm monitoring)	\$ 2,300
Utilities (electricity, sewer, etc.) Rent	\$	36,000	\$ 12,800	
Repair and maintenance			CONTRACT SERVICES	
Custodial supplies			Consulting, Professional and Technical	\$ 3,500
Equipment rental			Courier services (regional, supraregional)	\$ 30,000
Dues & Memberships	\$	255	Custodial services	\$ -
	\$	36,255	Consulting (IT)	\$ 5,000
OUTREACH & PROMOTIONAL			TOTAL	
Events at libraries	\$	10,000	\$ 38,500	
Marketing	\$	15,000	RESERVE FUNDS	
Fundraising events	\$	10,000	Equipment Replacement & Technology	
Programming support	\$	-	Savings to offset expense increases	
Educational supplies	\$	500	Capital	
Name tags/shirts	\$	7,187	TOTAL	
Postage/ & freight	\$	2,500	\$ -	
Registration & tuition	\$	45,187	TOTAL BUDGET	
	\$	21,057	\$ 498,952	
SUPPLIES & TRAINING				
Volunteer and staff recognition	\$	1,000		
Library supplies (patron cards, etc.)	\$	7,150		
Office supplies	\$	1,000		
Photocopy paper	\$	-		
Printer supplies	\$	-		
Printing services (bookmarks, etc)	\$	273		
Training	\$	2,803		
Harold	\$	3,831		
Travel expenses	\$	-		
Vehicle operation & maintenance	\$	5,000		
Misc operating expenses	\$	-		
TOTAL	\$	21,057		