

Here is a report of the second (on 4/28/2017) meeting of the Funding Subcommittee.

Expense Requirements – Added at the LFTF meeting immediately preceding.

- This is our first cut at the expenses we estimate. We decided (or rather the LFTF decided) we would split the functions of the HQ Library into two parts. One is the Hub functions, and the other is the Roseburg Library. This anticipates the city would fund the operation of the Roseburg Library, and that the HUB functions would be physically located in the building. Therefore, our estimates here are only for the Hub.

We estimate there will be 3 FTE operating the Hub. One director, and two staff. Harold suggested we figure the cost for each of these employees as their salary plus 50% for benefits. The roles of these employees would need to be defined.

- We estimate the ILS at full price, and the supporting communications at 50% of the amount in the PAC budget.
- See the attached spread sheet for details. We left all of the line items in the Model budget.
- We provided \$11,000 for Library to Go.

Funding:

- Government Contributions
  - Cities – Provide facilities for their library and currently volunteers at some locations. See city reports given at the LFTF meeting of 4/28/2017.
  - County – Building maintenance (major), potential Bridge Funding in the future.
- Collaborators
  - ESD
    - Contributions – IT and courier services for the Library.
    - Space Needs - The Library building has 40,000 sqft. 36,000 on the main floor and 4,000 in an “attic” area which also houses HVAC equipment. In Michael Lasher’s most recent correspondence, he wrote that ESD would need 12,000 – 14,000 square feet of space.
    - . Bob has the library building plans from the city.
    - It was stated that EDD would benefit greatly from moving into the DC Library Headquarters building, but the library would gain very little, not even revenue from rent.
    - In a separate note, there was some discussion regarding a potential proposal being put together by the ESD and LS&S. Nothing further on this.

- The rental discussion prompted Linda to inquire about the County funding a remodel for any renter that came along. Linda reported that the commissioners must issue an RFP before consulting with a specific commercial real estate agent.
- Linda reported that cell towers could be a significant source of revenue.
- It was stated that the DC Library Foundation could be doing more, & that to date, they've simply sent out fund raising letters to their supporters.
- UTrans – Depending on their routes and stops, this may be a potential collaborator. Amy reported that in some locations the bus stop is near the library. Further information from Harold indicates that the vehicles currently used by the library for moving books are filled when they leave the main library. Therefore, the UTrans idea is not viable.
- Grants – Nothing discussed.
- Personal Income Tax. Brief discussion, and the idea was rejected.

#### Governance:

- Special District (All of the County or a noncontiguous district)
  - Verify the time line and specify dates for the election to be targeted. Nothing further on this.
  - Pat will verify the number of petitioners necessary to put a funding measure on the ballot. These numbers are calculated by the number of voters voting for the office of governor in the last election and are dependent on the subject of the election. Pat reported that there were 69,071 voters who cast ballots in the election of November 2016. To place a tax district on the ballot would require the signatures of 15% of the most recent election which would be 10,000 signatures. To place a levy on the ballot would require 6% of the # of voters in the most recent election which would be 4,144 signatures. All signatures must be submitted to the Elections Dept. at least 180 days before an election on which such measures would be placed.
  - Zero taxing authority. Potential income from a Local Option Levy later.
- Nonprofit organization –

Commissioners – Major building maintenance would be funded by the Building owner, the County. This could be necessary when a Levy was passed without a District being formed. It was pointed out that the library buildings in Shasta Co, CA were “rented” by the library for \$1/year paid to the county.

Next meeting May 5 at 12:00 P.M