



## Douglas County Library Futures Task Force (LFTF)

Douglas County Library

Friday, April 14, 2017, 10:00a.m.

### MEETING MINUTES

Members Present:			
Gary Leif	Bryan McNutt	Eileen Kelly	Doris Bartlett
Jim Williams	Dave Cunningham	Amy Jensen	Robin Tripp
Henry Stevens	Pat Fahey	Kathey Linn	Sigmund Kovachy
Brian Prawitz	Harold Hayes	Gail Pritchard	Bob Bell
Nancy Erickson			
Guest Presenters:	Cheryl Hancock		
ITEM			Action
Commissioner Leif called the meeting to order at 10:00am Round table self-introductions followed.			
<ul style="list-style-type: none"> <li> <b>April 7, 2017 Meeting Minutes</b>            Motion to approve, seconded. Minutes approved unanimously.         </li> </ul>			None
<ul style="list-style-type: none"> <li> <b>Funding Sub-Committee update-J. Williams</b>            J. Williams gave overview of the work subcommittee is doing.           <ul style="list-style-type: none"> <li>4-7-17 minutes approved, sent to task force members and added to LFTF website.</li> </ul> </li> </ul>			None
<ul style="list-style-type: none"> <li> <b>Returned Collection Plans-H. Hayes</b>            H. Hayes explained email that went out regarding what to do with the library books that are returned through April 2017. These books can be returned to shelves immediately. Effective, May 1, 2017, the books will be boxed up and returned to Roseburg for check in.         </li> </ul>			None
<ul style="list-style-type: none"> <li> <b>Facilitator-Commissioner Leif</b>            Commissioner Leif states that we are about halfway through the presentations/possibilities. We are reaching out to potential facilitators and groups to fund said facilitator.         </li> </ul>			None
<ul style="list-style-type: none"> <li> <b>Harney County Library-Cheryl Hancock</b>            Commissioner Leif introduced Ms. Cheryl Hancock-Director of Harney County Library. Ms. Hancock informs the task force that they have only one library branch, but she discussed partnership with school that is funded by Harney         </li> </ul>			None

County (General fund) via spending agreement between foundation and county. Foundation pays approximately \$65K annually to the county. The total library budget is approximately \$300K annually and this is the cost to operate the sole library branch only. The county has faced economic downturn, and the discussion was brought up and continues regarding the probability of becoming a district.

Harney County is part of the SAGE Library Consortium at the cost of \$9200/year for service. Cost is based on population.

Project with the schools was born out of trying to reach out to the rural communities to expand library services. This partnership is in the beginning stages.

Strategic Plan was born out of a board meeting. Member of board who happened to be a teacher who was frustrated with the library. Ran by a volunteer, no automation, no tracking mechanism. The middle school closed their library, and then hired an aid who worked in the library one day a week. The ESD library closed until new superintendent was hired, but gave library duties to an employee. ESD serves 9 rural school districts.

Discussions started with school district personnel. Followed by a movement to get everybody on board that wanted the libraries back. Ms. Hancock applied for grants for funding. Upon receipt of grant money, they made them part of SAGE so they could be a part of the consortium. By doing this, they were allowed to use public library books.

- Project is called "COOL".
- Re-barcoded all books.
- Evergreen system used to check out books.
- Students are checking out on same system as public library and part of consortium.
- Signed MOU with largest school district and ESD: for 2 years they would pay the fee. After 2 years, the school district

<p>would start paying the fee. The fee is approximately \$1100 annually. The school district is now hiring a media specialist.</p> <p>SAGE-Consortium of over 70 libraries. Includes community colleges, schools and public libraries. Everybody can see everybody else's Evergreen automated system. General rules that everybody follows, but they are also still independent.</p> <ul style="list-style-type: none"> <li>• For example: Checking items out. Individual branches determine length of check-out and renewals.</li> <li>• There is an elected council that makes the decisions and a system administrator. This administrator is a SAGE employee who is fiscally run by Baker County. Money to pay her is paid out of membership fees. These fees also pay for an IT person.</li> <li>• This keeps SAGE running and all statistics that need produced. Each branch is responsible for collections on late fees.</li> <li>• B. Bell asked if they have library to go. If so, how is it paid for? Ms. Hancock stated that some have libraries have gone out on their own, but the rest belong to the consortium. They're part of a smaller consortium within the consortium called LEO. They pay about \$1500/year for this because they are part of the smaller consortium.</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Task Force Comment/Questions-Commissioner Leif</b> P. Fahey states that he will be attending the OLA convention in Salem. He is going to talk to vendors and gather information on different database options as the number one complaint is that people want to be able to check out books. <ul style="list-style-type: none"> <li>• J. Williams comments that the most used system in Oregon is the Evergreen System followed by the system we currently use.</li> <li>• H. Hayes states that Evergreen is not free. Requires somebody with the knowledge base to be able to operate it.</li> <li>• B. Bell recommends a database with an administrator.</li> </ul> </li> </ul>	None

<p>P. Fahey-Could we add on to SAGE?</p> <p>B. Prawitz-if we decide to attempt a no-tax district in November election and then a tax in the May election, how long until we see the money? Is it possible to run a reading room model until funding is received?</p> <ul style="list-style-type: none"> <li>• November of that year until money is seen. However, governments have bridge funding options that are commonly used.</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Public Comment/Questions-Commissioner Leif</b> Comment by J. Ross encouraging “issue driven” planning process and requests task force look at his budget ideas. Commissioner Leif asks sub-committee to allow J. Ross to discuss at next meeting. Sub-committee members agree.</li> </ul>	None
<ul style="list-style-type: none"> <li>• <b>Future Presentations-Commissioner Leif</b> CJ Phoenix Public School, MaryLou Martin-Sherman County, Dana Braccia, LS&amp;S, L. Colley &amp; Pat Fahey for Josephine County</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Adjournment and Next Meeting: April 28, 2017</b></li> </ul>	